



**Northside College Preparatory High School**  
5501 N. Kedzie Avenue Chicago, Illinois 60625  
Telephone 773.534.3954 Fax 773.534.3964

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Kathleen Andrade  
*Chair*

Janet Joseph  
*Vice Chair*

Faith Spencer  
*Secretary*

**Local School Council Minutes**  
**July 9, 2013**

**Commencement**

The meeting was called to order at 5:45 p.m.

**Present:** Patrick Andrade, Kathleen Andrade, Joyce Knight, Janet Joseph, Suejen Chhay, Kelly Zehfuss, Erick Howenstine, Martha Mulligan

**Absent:** Nicole Flores, Faith Spencer, Vicky Andrews, Ellen Estrada

Motion to appoint Kathleen Andrade as temporary chair carried (Motion #1).

Motion to appoint Martha Mulligan as temporary secretary carried (Motion #2).

**Approval of Agenda**

Agenda for tonight's meeting approved. (Motion #3).

**Approval of Minutes**

The approval of minutes was tabled to the next meeting.

Motion to elect Kathleen Andrade to the position of chair carried (Motion #4).

Motion to elect Faith Spencer to the position of secretary carried (Motion #5).

Motion to elect Janet Joseph as vice chair carried (Motion #6).

Motion to elect Faith Spencer as FOIA/OMA officer carried (Motion #7).

A discussion was held regarding regular meeting dates for the upcoming year. Motion carried to approve the following meeting dates, meetings to be held at 6:30 unless otherwise noted (Motion #8).

9/12/13

10/10/13

11/14/13

12/12/13

1/16/14

2/13/14

3/13/14

4/10/14 (6:00 p.m.)

5/15/14

6/5/14

Motion carried to adopt Robert's Rules of Order (Motion #9).

Motion carried to take no action on adopting by-laws (Motion #10).

Public Comment

Questions were asked regarding student schedules, the principal selection process, budget cuts and the reduction in the number of times advisory meets each week.

**The meeting was adjourned at 6:35 p.m. (Motion #11).**

**Motion #: 1****Motion made by:** Erick Howenstine**Seconded by:** Janet Joseph**Motion:** To appoint Kathleen Andrade as temporary chair**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 2****Motion made by:** Erick Howenstine**Seconded by:** Janet Joseph**Motion:** To appoint Martha Mulligan as temporary secretary**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 3****Motion made by:** Joyce Knight**Seconded by:** Janet Joseph**Motion:** To approve the agenda

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 4**

**Motion made by:** Janet Joseph  
**Seconded by:** Kelly Zehfuss  
**Motion:** To elect Kathleen Andrade as chair

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 5**

**Motion made by:** Kathleen Andrade  
**Seconded by:** Kelly Zehfuss  
**Motion:** To elect Faith Spencer as secretary

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			

Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 6**

**Motion made by:** Kathleen Andrade

**Seconded by:** Kelly Zehfuss

**Motion:** To elect Janet Joseph as vice chair

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 7**

**Motion made by:** Janet Joseph

**Seconded by:** Kelly Zehfuss

**Motion:** To elect Faith Spencer as FOIA/OMA officer

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			

Ellen Estrada (interim administrator)				<b>X</b>
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 8**

**Motion made by:** Janet Joseph  
**Seconded by:** Erick Howenstine  
**Motion:** To approve meeting dates

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				<b>X</b>
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 9**

**Motion made by:** Kathleen Andrade  
**Seconded by:** Janet Joseph  
**Motion:** To adopt Robert’s Rules of Order

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				<b>X</b>
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 10**

**Motion made by:** Kathleen Andrade  
**Seconded by:** Patrick Andrade  
**Motion:** To take no action on adopting by-laws

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>

**Motion #: 11**

**Motion made by:** Janet Joseph  
**Seconded by:** Patrick Andrade  
**Motion:** To adjourn

**Record of Votes on Motion**

<b>Council Members</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Kathleen Andrade (parent)	X			
Suejen Chhay (parent)	X			
Kelly Zehfuss (parent)	X			
Janet Joseph (parent)	X			
Erick Howenstine (parent)	X			
Faith Spencer (parent)				X
Joyce Knight (community)	X			
Nicole Flores (teacher)				X
Martha Mulligan (teacher)	X			
Vicky Andrews (staff)				X
Patrick Andrade (student)	X			
Ellen Estrada (interim administrator)				X
<b>Total</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>4</b>